



The Town of Johnson, Vermont is soliciting bids from qualified individuals or firms to provide upgrades to Legion Field in Johnson, Vermont. A copy of the bid specs is available at the Johnson Town Office located at 293 Lower Main Street, Johnson, Vermont. Bid specs can also be viewed on the Town of Johnson website:

www.townofjohnson.com.

If you have any questions or concerns, please contact Johnson Town Administrator John Sutherland at (802) 635-2611, or by email at:

tojadministrator@townofjohnson.com.

Request for Proposals Legion Field for Town of Johnson

The Town of Johnson requests proposals from qualified contractors to provide upgrades for Legion Field for the Town of Johnson.

Any contractor who submits a proposal must be willing and able to fulfill the assigned requirements of this contract and shall follow all Town of Johnson standards for equal-opportunity employment and non-discrimination practices.

Please contact the Town Administrator, John Sutherland, at tojadministrator@townofjohnson.com or by calling 802-635-2611 with any questions regarding the Request for Proposal, please bring all questions regarding the work to be performed to the Site Visit on Wednesday, April 22, 2026 at 1:00pm beginning at the Municipal Building and traveling to the site.

Site Visit

Contractors are encouraged to attend a site visit to understand the work proposed by the Town of Johnson. The site visit is not mandatory, however strongly encouraged.

The Town Administrator will be hosting a site visit on:
Wednesday, April 22nd, 2026, at 1:00pm beginning at the Municipal Building
Please bring your own vehicle and be prepared to travel to the work site.

Alternate visits may be possible by scheduling with the Town Administrator, it is strongly encouraged to attend the scheduled visit above.

Scope of Work

Contractors submitting a proposal will be expected to be able to:

- Build a 22' x 22' x 1' stone base consisting of 3" minus washed stone for the bandstand to permanently rest on.
- Move bandstand and install on base
- Initiate repairs to Bandstand Including:
 - Repair skirt around the stage
 - Base of Upright Beams showing signs of deterioration
- Install 20 X 8 furnished container to the site and locate behind bandstand
Establish a 10' x 25' pad compiled of 2" minus washed stone

- Install Electricity to the site using underground 2 ½” conduit. Conduit must be set below the frost line.
Install a 200 amp breaker box on site
Install electric from the field electrical stanchion to the bandstand
Approximately 80’
- Grade and roll a 50 x 100 area for a skating rink. Can be done later after the Summer Session of Tuesday Night Live.
- Maintain General Liability Insurance, Workers Compensation Insurance, and business equipment insurance, and provide proof of such policies to the Town of Johnson;

All work MUST be completed by July 1, 2026, with the exception of the skating rink area.

Proposal Submittal

If the submitting contractor has not already been employed by the Town of Johnson, the proposal must include a minimum of three professional references.

Please direct any questions regarding proposal submission to the Johnson Town Administrator, John Sutherland, at tojadministrator@townofjohnson.com or 802-635-2611.

Completed proposals must be received in a sealed enveloped marked Legion Field Upgrades on the front no later than 3 p.m. Thursday, April 30th, 2026, and delivered to:

John Sutherland
293 Lower Main West
Johnson, VT 05656, or
tojadministrator@townofjohnson.com

Responses must be marked “Legion Field Upgrades”

NOTE: The Town reserves the right to reject any and all proposals. Proposals received after this deadline may be refused and deemed ineligible for consideration.

Selection of Contractor

The Town of Johnson reserves the right to accept a proposal and enter into an agreement as a result of the initial proposals received, or alternatively, it may elect to conduct negotiations with those Bidders as determined by the Town, to be within an acceptable competitive range, or alternatively, to negotiate separately with any Bidders when it is determined to be in the best interest of the Town. In addition, the Town may request that Bidders provide a best and final offer. The Town may negotiate any proposal or best and final offer at any time after the deadline for the submission of proposals

Proposal Requirements and Examination of Work to be Performed

The contractor is required to thoroughly examine the request for proposal requirements and

the work contemplated, and it will be assumed that the contractor has investigated and is satisfied as to the requirements. It is mutually agreed that submission of a request for proposal shall be considered evidence that the contractor has made such examination.

Before submitting the request for proposal, the contractor shall examine the scope of work and visit the site of the work to become familiar with the working conditions and the exact nature and extent of the work proposed.

Name of Bidder _____

Bid Price: _____

Initial:

_____ I have read the RFP and understand the work required

_____ I have General Liability Insurance

_____ I have Worker's Compensation Insurance

_____ I have all required licenses to perform the work